PROTECH TASK ORDER STREAMLINED ACQUISITION PLAN PROCEDURES

In accordance with an approval received from the Department of Commerce (DOC) the acquisition plan format prescribed in CAM 1307.1 is not required for task orders issued under the ProTech suite of indefinite delivery, indefinite quantity (IDIQ) contracts for the Satellite, Fisheries, Oceans, and Weather domains with a total value (including options) greater than the simplified acquisition threshold but less than $75 Million where the streamlined acquisition plan is approved before April 2, 2021.

The ProTech Task Order Streamlined Acquisition Plan shall be used in lieu of the milestone and formal acquisition plan format for these task orders. A template for the ProTech Task Order Streamlined Acquisition Plan is included in this procedure.

All current policy and procedures are still applicable to the ProTech Task Order Streamlined Acquisition Plan. Use of the ProTech Task Order Streamlined Acquisition Plan does not change the approval requirements for an acquisition with a total value (including options) greater than or equal to $10 million.

The ProTech Task Order Streamlined Acquisition Plan submission for SBPO approval should, at a minimum, include the documents required by Commerce Acquisition Manual (CAM) 1307.1 Section 6.2.2 and Acquisition Instruction 20-01.

Any questions about this procedure should be directed to Jay Standring, Chief, ProTech Branch, Strategic Sourcing Acquisition Division, Acquisition and Grants Office at Jay.Standring@noaa.gov or (301) 628-1368.

National Oceanic and Atmospheric Administration (NOAA)

PROTECH TASK ORDER

STREAMLINED ACQUISITION PLAN

(*Required to be used for all actions with a total value greater than the simplified acquisition threshold but less than $75 Million)*

Client Name

Program Name

This document contains proprietary or source selection information related to the conduct of a federal agency procurement. The disclosure and receipt of this information is restricted by Section 27 of the Office of Federal Procurement Policy Act (41 U.S.C. 423). The unauthorized disclosure of this information may subject both the discloser and the recipient to the contractual, civil, and/or criminal penalties as provided by law.

PROTECH TASK ORDER STREAMLINED ACQUISITION PLAN

Servicing Acquisition Division: Organization Code:

Line or Staff Office: Line/Staff Office POC:

Project title and description (Including explicit details of the item(s) to be acquired and identifying current contract/task/delivery order number, when applicable):

Proposed COR: Total Est. Value (including Options):

FAC-COR Level: Certificate Exp. Date: Current FY Obligation Amount: $

FAAPS Number: NAICS Code:

- ☐ 541712
- ☐ 541990
- ☐ 541330
- ☐ 541620
- ☐ 541611

Obligation Amounts for Each Forecast FY:$
$
$
$
$

IRD Number: ITIA Number:

Base Period of Performance: Final Period of Performance with Options:

Contract Type: (FFP, T&M, LH, etc.) Competitive: Yes ☐ No ☐

Contracting Method: Task order off of the following ProTech Performance-Based Service Acquisition Domain: Yes ☐ No ☐

Type of Set-Aside: Basis for Ex. to Fair Opportunity FAR 16.505(b)(2) :

Expected SB Size Standard of Vendors: (SB, SDVOSB, WOSB, etc.)

- ☐ Satellite-1,000 Employees
- ☐ Fisheries-$15M
- ☐ Weather-$15M
- ☐ Ocean-$15M
- ☐ Enterprise-$15M

Exception to Fair Opp. Synopsis Requirements (FAR 16.505(b)(2)): Yes ☐ No ☐

Exc. to Fair Opp. Approving Official and Date Approved: Commercial Item/Service: Yes ☐ No ☐

Other elements to enhance the acq. strategy (i.e., environmental considerations, use of high-risk authorities, risks, Section 508, for orders exceeding $5.5 million the significant factors and subfactors, including cost or price that the agency expects to consider in evaluating proposals, and their relative importance, etc.):

Establish milestone schedule to include the following steps and any others as appropriate.	Planned (mm/dd/yy)	Actual (mm/dd/yy)	Not Applicable
1. Market Research Completed			
2. Statement of Work/Objectives Defined			
3. Small Business Review Completed			
4. Complete Requisition Package Received			
5. Brief Review Boards (e.g., Bureau-level ARB)			
6. Information Technology Investment Authority Issued			
7. Milestone Acquisition Plan Approved			
8. Solicitation Reviews Completed			
9. Issuance of Solicitation			
10. Pre-proposal Conference/ Site Visit			
11. Receipt of Offers			
12. Proposal Evaluation Completed			
13. Exchanges with Offerors Complete			
14. Subcontracting Plan Approved (if applicable)			
15. Task Order Reviews Complete			
16. Task Order Award			

{Title of the Acquisition}
Streamlined Acquisition Plan Signature Page {signatures not required may be deleted}:

Program Official Line or Staff Office	Date
Budget Official Line or Staff Office	Date
(Assistant) Chief Information Officer Line or Staff Office	Date
Contracting Officer Branch, Acquisition Division	Date
Office of the General Counsel	Date
Chief Information Officer Department of Commerce	Date
Senior Bureau Procurement Official Acquisition and Grants Office, NOAA	Date